

## Area 40 - District 72 Agenda – October 2025 Meeting

Hybrid Meeting: Saturday 10/25/25 4:30-6:30pm at Fellowship Hall, Bozeman and via Zoom. Link information below.

Zoom Link:

<https://us02web.zoom.us/j/84336233284?pwd=cFI6MWxQN0pXNIV6MXdSVk9qdjVFQT09>

Meeting ID: 843 3623 3284

Passcode: 371512

PLEASE SILENCE YOUR CELL PHONES.

1. Open with a moment of silence followed by the serenity prayer
2. Read the District 72 safety statement:
  - If any person endangers another individual or disrupts the group's efforts to carry A.A.'s message, the group may ask that person to leave the meeting. Recognizing the importance of group unity, our group wishes to create a safe meeting environment in which alcoholics can focus on achieving sobriety.
3. Read the Short Form of the Twelve Traditions – Betty M
4. Read Concept Ten:

“Every service responsibility should be matched by an equal service authority, with the scope of such authority well defined.”

5. Establish quorum: Voting members are group GSRs, District Committee Chairs, and District Officers. If you are an alternate GSR, please only raise your hand if your GSR is not present. (calculate 2/3s for quorum)

25 in room, 4 online, 29 total. Quorum = 20

6. Approve last month's meeting minutes – All in favor, minutes approved

7. Introductions of GSRs & Visitors: **3 MINUTE TIMER FOR GSR REPORTS**

*If you are a GSR please come to the microphone to give your report.*

*Please briefly share:*

- GSRs – *Your name, home group & anything you think might interest or benefit your fellow GSRs and/or District Chairs about your home group (e.g., events or activities your home group is hosting or doing, topics that your group is interested in or struggling with, etc.).*

**Maurice W. (Friday Men's Group, Bozeman)** – Anywhere from 25-35 people average, great turnout. Alt for Thursday BB study. Last Thursday had 28 people.

**Nora D. (Wednesday Noon, Bozeman)** – 4 homegroup members, average 10-35 people

**Crystal B. (Pink Cloud, Bozeman)** – Usually handful in room and handful on Zoom, business is as usual. Side note may be visiting with someone about women's meetings in Three Forks and Manhattan (She visited with someone)

**Brian W. (There Is A Solution, Bozeman)** – Monday-Fri is separate online and in person. Each has 10-15 people. Saturday is hybrid and Sunday. Saturday is book study, Sunday is speaker meeting. Had pretty good attendance, 60-90 a week, 10-15 a day. Business is 2<sup>nd</sup> Tuesday of month for new business meeting.

**Jax F. (LGBTQ+ and Friends, Bozeman)** – Meet 6pm Saturdays, group conscience is First Sat of month after meeting. Had pretty steady attendance, single digits this month. Small group but steady.

**Jake C. (Not a Glum Lot, Online)** – Average 140 people per week, 7 days per week, online through app on Intergroup so now anybody can come in from around world. Newcomers have come in and take service up, excited!

**Valerie K. (Young People, Bozeman)** –Business is first Tuesday of each month, Average 15 people for attendance, some of us going to go hay ride and pumpkin carving tomorrow, feel free to join!

**Stacy H. (Easier Softer Way, Bozeman)** – Business last Thursday of month, hoping to be group's GSR. Average 17-18 women.

**David K. (Tuesday at 8, Bozeman)** – St. James downstairs, corner of Olive and Tracy. Pushing 30-35 folks on average. Business is first Tuesday of month right after meeting.

**Bradley G. (Itching Hour, Bozeman)** – Meet Fri Sat Sun at hall in South Room (Kitchen) at 9pm. Things a little slower, Business is 3<sup>rd</sup> Saturday of month after regular meeting.

**Dez R. (Early Risers, Bozeman)** – Have around 15 people right now, read from not always AA approved literature and cozy group.

**Matthew R. (H.O.W. Group, Bozeman)** – Meet Mon and Thursdays at 7pm, Sat at 8:30am and Sunday at 7pm. Max will be speaking tomorrow. Beginning of October had special event, it was awesome. Great attendance. 158 people there for event had 10 on Zoom and 60 at workshop. Had a lot of fun, unfortunately no tape recording. Will have another next year.

**Betty M. (Women's Serenity, Bozeman)** – Meet Tues and Fri at noon. Good meeting steady attendance. Tuesday read through steps in twelve and twelve. On Fridays read a story out of Big Book. Well received. Nice mix of old timers and newcomers. Business is second Friday of each month. Process of developing position descriptions so people understand what signing up for service position is. Excited to be engaging in that work.

**Jenny B. (Page by Page, Livingston)** – Business is First Tuesday of month, holding 20-25 people.

**Jojo S. (Rebellion Dogs, Bozeman)** – Average of 20-30 people each meeting.

**Steve Z. (Broad Highway Secular Group, Bozeman)** – Monday at 8pm in South Room. At 36<sup>th</sup> GSC a guy named Bob P gave a talk 'Our Greatest Danger: Rigidity' (i.e. too much control in AA meetings). AA Taught Him to Handle Sobriety is his story. This story is inspiration for group. 9 members at first meeting last Monday, hope to see some of us there.

**Brian T. (Steps and Traditions, Bozeman)** – Meet Wed at 7pm at Grand Ave Christian Church. Meetings going well, avg 10-15. Also do dinner before meetings so feel free to join. Also Better Late than Never in Manhattan, Avg 8-9 in meeting. Also mentioned to Crystal he can talk to her.

**Zac C. (Vennis Over the Hill, Ennis)** – Meetings also hybrid, info available on website. Meetings average around 10 or 4 depending on day of week. Added Literature position, procuring materials. Business is third Monday of each month.

**Autumn H. (Friday Night Beginner's, Bozeman)** – Speaker meeting, 15 min speaker then topic and open discussion. First Friday of month book study of Plain Language Big Book. Business is after first Friday of Month.

**Pat L. (Primary Purpose, Bozeman)** – Meet Mon and Wed 8pm. Big Book on Monday, AA approved Topic on Wednesday. Birthday last Wednesday of month, Business third Wednesday of month, Speaker event coming up February 7<sup>th</sup>. Will be potluck and panel. Attendance is 20-25 people.

**Meghan R. (Hospital Group, Bozeman)** – Hybrid meeting Sunday at 6pm. In Pine room at hospital, right next to cafeteria. In entrance 1 and take a left. Attendance is good, not a guesser at numbers she says. Regulars attend from online and sometimes they travel here to attend meeting! Read through 12 and 12, do Tradition first Sunday of month.

- Visitors: Your name & your home group.  
Jessica

## 8. Introductions and Committee Reports **3 MINUTE TIMER FOR REPORTS**

### **Treasurer, Tim K.**

Please see full Treasurer's Report for details

Current Bank Balance as of 10/18/25: \$5,751.06

Total Income: \$54.45

Total Expenses: \$1,301.63

Current Operating Balance: \$1,423.56

See attached reports for reporting period 9/21/2025-10/18/2025 which shows all income and expenses for this period, YTD vs. Budget. Any questions or concerns please reach out to me.

I made a mathematical error last month I reported Balance with the Bank on 9/21/2025 as \$7452.69, it should have been \$7,052.69 as I added \$200 for check #3591 in the check register instead of subtracting that amount, the result \$400.00 difference over what we actually have. That has been corrected. Since our last District meeting we have received \$0 in Group Contributions and had \$1,301.63 in expenses and are now down to \$1,423.56 in our operating budget, so...GSR's please let your Groups know we need Group Contributions as we still have \$4647.62 in Budgeted expenses for the remainder of 2025. Group Contributions are down YTD, we have the current money we have, as a result of Chairs have spent under Budget YTD and Literature income is above literature expense.

**\*\*\*District 72 contributions remains the same mailing address: PO Box 1538, Bozeman Mt. 59771-1538, \*Please make checks payable to District 72 and \*\*\* specify in memo if pink can contribution OR Group 7th Tradition contribution OR Literature purchases PLEASE.**

\*To Contribute to Area 40 send contributions to Area 40 Inc. P.O. Box 43, Billings Mt. 59103.

\*To contribute to G.S.O. send contributions to General Service Board P.O. Box 2407, James A Farley Station, New York, NY 10116-2407.

**Please Print a copy off for the District meeting on 10/25/25** as we will NOT have copies available since we now have multiple page reports. If you are signed up to receive emails from District 72 you will receive a copy in your email.

Thank you for allowing me to serve,  
Tim K-District 72 Treasurer.

- Steven asked if Finance Committee met to do Audit? Tim says yes, Steven was there. We met on Wednesday October 22nd
- Lenore states it's odd that we didn't get any group contributions. Tim shares Power of the Purse, groups can decide what they do with money, can decide not to contribute if they are not happy with District. Encourage groups to come and talk about it if that is the case.
- Crystal states that it wasn't many months ago that we talked about the groups not sending 7<sup>th</sup> tradition to District. Got recommended to send to Area, the quick turn around is confusing.
- Autumn echoes sentiment that Crystal stated. Asks does everybody (District, Area, GSO) need money? Resounding yes.
- Tim states it's about our guidelines, we were above recommended spending guidelines so as a group we voted on directing money to Area so now we are back down. Please send money.
- Lenore clarifies that it was just odd that there was zero contributions, not that she's sending out an emergency request for 7<sup>th</sup> tradition.
- Nora echo sentiments, her homegroup is very prudent and felt that District decision around extra money may not have been best
- David asks where can he find suggestions for donation splits? Tim states it's in the AA Group pamphlet.
- Pat states his group has an odd contribution value, \$1.78. Tim suspects may be that group purchased literature with an excess value given so got put into 7<sup>th</sup> tradition.
- Jake asks does Pink Can still need money? Tim says yes, please specify for Pink Can in checks.

**Answering Service, Wendy C.**

*Absent, Lila read report*

REPORT FROM DISTRICT 72 ANSWERING SERVICE FOR October 2025

I had schedule conflicts on Fridays and have not been able to make a District meeting. This conflict is ending after this month, so starting in November I am looking forward to attending, either in person or via Zoom. Thanks for your patience with me.

I developed some text templates for both new and outgoing volunteers, and gave them to Lance and Jake for other districts to use. I've also asked for feedback from outgoing volunteers about what worked and what ideas they might have for improvement.

If there is anyone who knows of any men who might want to volunteer next year for a month with the Hotline, please let know. I have four months open yet. All the women's slots are filled. Thanks!

I will not get the Area answering service report from Lance (Area chair) until early November, so I cannot report on how many calls came in October.

You've maybe heard, but I'm happy to announce, that Jake is the alternate Area Answering Service Chair. He will be amazing in that role!

Everything seems to be going smoothly! Some calls were missed by volunteers but in all cases we were able to find a volunteer to reach out and successfully connect with each person who called in last month. Thanks to everyone for their service!

Gratefully,  
Wendy C

**Archives, Joanne M.**

D72 Archives Report - Joanne M. - October 2025

I had an opportunity to visit the Area 40 Archives Vault. I met up with Rick H. our Area 40 Archivist and Jody T. our Area 40 Archives Chair. We spent a couple hours looking through the collection of books, notes, district meeting minutes, old newspaper articles, photos, and tons of misc. items all related to AA and more specific Area 40. I even looked up the D72 meeting minutes for the month and year I got sober just to see what was happening back then. It was awesome! Rick is still new to this ginormous job and figuring out how to tackle things. Jody suggested that all Archive Chairs in Area 40 join forces and lend a hand. I love the idea and truly hope we get to do this. More to come. If you ever have the chance to visit the vault.....do it. You won't regret it. Nothing else new going on in archives. With colder weather just around the corner I'm thinking I'll have more time to work on the goals I've set to accomplish with archives.

**CPC (Cooperation with the Professional Community), Betty M.**

Hi District 72!

This month, the CPC Committee met to discuss current projects (Bozeman Health & Haven) as well as some new projects we are considering for next year.

Kim K and I are planning to attend the Bozeman Business Network meeting next month to network with someone that is involved directly or indirectly with community education for local businesses. Gallatin County was determined to be the drunkest county in America earlier this year. We know that we can help people who want to stop drinking to do so in AA, and that Al-Anon is effective at providing support for their family/friends. This might tie nicely to a Sober January campaign that we understand the city has done in earlier years.

Also, we have established contact within Bridgercare, and will be meeting their Behavioral Health Manager to discuss the possibility a CPC presentation for their staff/volunteers in November/December timeframe.

We also discussed working with contacts within the Bozeman/Gallatin County Judicial system, as Fire Departments, EMT's etc and First Student. We will probably begin

networking on this and hope to share information with the organizations next year.

Thank you so much for the honor of serving as your CPC Chair and to all the members of this committee: Amie O from Belgrade; Doreen M, Kim K and Mariana E of Bozeman.

The CPC is always looking for new members. Our next meeting is November 19th at 6:00 p.m. in the Fellowship Hall and via Zoom.

Betty M.

**Grapevine & La Vina/Structure, Bob C.**

Absent, no report

**Literature, Steven R.**

One invoice for \$660.40 this month from GSO.

Two receipts with payment totaling \$16.50.

Three receipts for which we have not received payment yet for \$453.90.

Please feel free to contact me with orders at my preferred contact method via email: -----  
----- however text functions as well: -----

SR

- Nora states that her group asked if Chair could get an email that could be published on schedule cause contacting him didn't work, Nora said she could talk to him after.
- Brian asked about inventory, Steven states that he has a lot of books in locked cabinets so group can purchase and sell literature if they choose
- Lila stated she is doing her best to avoid putting minutes on District Mini-Site that include potential anonymity breakers such as first and last name in email or personal phone numbers

**PI (Public Information), Ashley H.**

Schedule deliveries for the quarter are still getting done, a little slower than usual.

We created a sub-committee to start planning the holiday PI bulletins. More details to come as we have them.

I have a handful of updates to make to the schedule before the next quarter including meeting changes and phone numbers. The Belgrade Pathway to Freedom meeting is no longer being held. Another significant change is the mailing address for Area 40. The address on the back of the schedules now is incorrect. GSR's, please ask that any contributions to Area 40 be sent to the correct address:

Area 40 AA Mailing Address: P.O. Box 43, Billings, MT 59103

Area 40 Pink Can Fund Address: P.O. Box 232, Missoula, MT 59806

These can also be found online.

The Drop In Center meeting is still on hold.

- Brian in Steps and Traditions asked if schedule could be emailed out so it is accessible. Ashley stated that she could mail meeting schedules to Brian if that works for his group so that he doesn't have to print it, will talk to him after.

### **Roundup, Catherine J**

Gave report, not sent in

- Betty asks was that the theme that was picked? Or an idea. Catherine said it was idea (not sure I heard actual answer, was watching Betty's arm which was fascinating)
- Joanne asks about dates of Roundup. They are April 30<sup>th</sup> to May 2<sup>nd</sup> 2027

### **Special Events, Amy K.**

Hello, District72,

Today's special event was hopefully a success!!!! And hopefully fun!!!

Thank you to everyone who participated, Gail and Laurel for helping me cut everything out and Maurice, Nora, Brian, Autumn and Matthew for being willing to serve!!!!

The next Special Event will be on December 13<sup>th</sup> from 1-4 before the regular business meeting. It will be holiday themed, we will be watching Bill W. Conscious Contact, it's pretty cool and we can all use a little more conscious contact with our higher power during the holiday season, I know I do. Bring your favorite pizza, popcorn and holiday treat and come get your picture taken with Dr. Bob and Bill W.

On a little side note, I am going to use up all of the budget for special events, more than half of it goes to the room rental. I am asking if it is okay that I go over budget for the year, will District approve and provide the extra \$ to cover the event in December? Also looking ahead was hoping we could increase the special event spending plan for next year to take into account the \$75.00 to rent the fellowship hall room for the four events next year. The spending plan is \$500.00 right now I was hoping we could talk later about increasing that to \$800 to include the room rental.

Thank you for allowing me to serve.

Amy K.

- Brian remembers that historically the rent for Special Events wasn't getting paid so that may be why budget isn't cutting it. Betty states that yes last year the room wasn't paid for, may be confusion.
- Tim states she has ~\$115.83 minus 40 minus 75 (whatever was spent today)

### **Bridging the Gap, Michael S.**

Lila read report, Michael had to leave District event unexpectedly

[Bridging the Gap report](#)  
September 2025

#### **Numbers**

Bridging the Gap (BTG) requests for a temporary contact: 76 since start of January and 4 in month of October

- 2 identified as female, 2 as male

- 4 matched with a temporary contact.
- 1 from detention centers, 3 from treatment facilities.
- 23 New volunteers entered into the database
- 3 New Committee Member Volunteers

#### **BTG volunteers**

- Working on getting more volunteers to call upon. I have not received most volunteer signup sheets that were distributed to district gsr's (Appendices B & C). Please pass around your groups and return to me.
- Working on the BTG committee. Sign up list for volunteer committee member volunteers handed out at the district meeting.

#### **Updates**

- Received Common Solution Volunteer signup sheet from Amy K. and entered into the database.
- Attended Corrections committee.
- Attended Fall Roundup in Helena.
- Continuing work with Dennis and Rebekah P - Working out the logistics with hospital treatment requests.
- Working on getting the word out for volunteers.
- Emailed Volunteer signup and BtG Committee signup sheets to district 72 GSR's to pass around their groups.

#### **Corrections, Tony B**

Corrections/BTG/treatment meets each month on the second monday of the month. This month main items of discussion were

- 1- organizing/keeping clean the Chaplain's room at GDDC.
- 2- making sure volunteers are entering GCDC abiding by proper dress code.
- 3-making sure all current volunteers attend annual re-training/verify their intent attend with Misti.

Below are some communications regarding the Chaplain's office (Paula Joniak):

Dear Volunteers,

Hope you are all having a great day! I wanted to send a quick note about the DC Chaplain's Office for those of you who utilize it for programs.

- I am trying to keep the room as organized as possible so everyone can access what they need with ease.
- Please take a moment to toss or recycle any of your own materials that are outdated or damaged by spills or scribbles.
- Please keep the table surface clutter-free and leave a note on items you are passing on to someone else, so I don't accidentally move them.
- If you can think of any organizational solutions, or other needs for the Chaplain's Office, let me know. I'd be happy to set up systems that might work better for you!
- We are a bit full right now, so please only bring in books and materials you have a plan for: whether the storage space has been determined in the Chaplain's Office or Program Room shelves, or you have a distribution plan ready to go.

Thank you SO MUCH for all you do. You truly do make a huge difference in the lives of our inmates. I admire each and every one of you for your selflessness and dedication to the DC.

Have a great weekend!

- Lenore asks is water ok in a water bottle? Tony says he will check
- David asks about reorientation dates
- Nora asks if anyone else has gotten patted down on entrance? No? Must have been Paper Clip Incident™

**Treatment, Rebekah P.**

The MCDC meeting for the month of October was a success men and women volunteers made the commitment to carry the message.

The hospital IPU meetings are making an impact as well. Which is very exciting to be a part of this new meeting.

I am delighted to be able to be of service.

Rebekah

**Technology, Russell V.**

Met on 10/16 , self& Bradley G.

Quickbooks subscription has been cancelled with Tech soup as per Treasurer Tim K's request.

Gmail is being rolled out in small groups so we can control the chaos with DCM and Alt, Treasurer and Secretary as our initial trial peeps.

Anybody who wants to help verify that our e-mails are working and e-mail technology at [area40district72.com](http://area40district72.com)

**Alt. DCM (Alternate District Committee Member), Meghan R.**

- Not much to report but did connect with Fellowship Hall, are good to have combined Nov Dec meeting on Dec 13<sup>th</sup>. Same time as normal business meetings. No meeting last Sat of Nov, no meeting last Sat of Dec but yes on Dec 13<sup>th</sup>.

**DCM (District Committee Member), Lenore M.**

**DCM REPORT: October 2025**

**NEW TO REPORT:**

Hi fam! I want to thank Amy, the GSR's that shared, and all of you who attended the workshop we had this afternoon before this meeting! As always, Amy did an awesome job putting it together!

I was unable to attend the Fall Round Up in Helena at the beginning of this month because my sweet old lady dog crossed the rainbow bridge.

**FOLLOW UP INFORMATION:**

1.I mentioned in a previous report that there was going to be a National A.A. Technology Workshop (hybrid event) from November 7-9. I received an email last week saying that this event is still going to happen despite some apparent confusion. If you have questions about this event, please see me after the meeting!

#### **NEWS FROM GSO:**

1. David R., the Director of Publishing at GSO will be retiring after 12 years of dedicated service at the General Service Office. They are looking for applicants to fill this position. If you are interested, please see me for more details after the meeting!
2. The A.A. World Services Publishing Committee recommended to the AAWS Board to move forward with the production of an audiobook format of the plain language Big Book at an estimated expense of \$20,000.

#### **NEWS FROM AREA:**

1. Kacie (our Area 40 Delegate from the last rotation) has moved to New York City to work at the General Service Office! She is going to be an awesome asset there!
2. **PLEASE MAKE SURE YOUR GROUPS HAVE THE CORRECT ADDRESS FOR AREA 40 FOR CONTRIBUTIONS AND FOR AREA PINK CAN CONTRIBUTIONS BECAUSE THE POST OFFICE WILL NO LONGER FORWARD ANYTHING SENT TO THE OLD ADDRESS!**

For Area 40 Contributions: Area 40, Inc.

P.O. Box 43  
Billings, MT 59103

For Area 40 Pink Can Contributions: Area 40 Pink Can Fund

P.O. Box 232  
Missoula, MT 59806

3. Our Area Archives Chair, Jody T. is looking for volunteers to help with organizing our Area Archives storage in Ennis. This would not happen until next June/July (after winter is over). It sounds like it would be a great opportunity to see the Area Archives (if you haven't) and to help out our very own Rick H. who is our Area Archivist! If you have any interest in this, feel free to reach out to Jody. Her contact info is: ----- or -----
4. Our Area 40 Grapevine Chair, Hugh M. announced at Fall Assembly that the district that gets the most new subscriptions to the Grapevine before Spring Assembly 2026 will win a prize that he will make by hand. It will be awesome!

#### **UPCOMING EVENTS: See all events on Area 40 calendar:**

<https://aamontana.org/calendar.php>

1. Saturday, November 1<sup>st</sup> will be the annual Attitude of Gratitude event in Helena at Our Redeemer Lutheran Church 3580 N. Benton Ave. Helena, MT 59601. There will be AA & AL-ANON Speakers, Workshops, & Continuous AA Meetings.
2. On February 7<sup>th</sup> Primary Purpose will be having their annual speaker event right here at Fellowship Hall from 4pm with a panel, then a potluck, and a speaker at 7:30pm.
3. The 2026 Spring Assembly will be at the Holiday Inn in Great Falls April 17<sup>th</sup>-19<sup>th</sup>.

**Please feel free to contact me with any questions or needed information:**

**EMAIL:**[dcm72@aa-montana.org](mailto:dcm72@aa-montana.org) or -----

**PHONE NUMBER:** -----

Reminder: send all reports to Lila at [district72.secretary@gmail.com](mailto:district72.secretary@gmail.com)

PLEASE COME TO THE MICROPHONE FOR ALL REPORTS, QUESTIONS,  
COMMENTS.

9. Immediate Business – for OCTOBER 2025: 2 MINUTE TIMER FOR  
QUESTIONS/OPINIONS

- Talk about increase in budget for Special Events so December event can happen  
Motion that we fund Special Events an additional \$50 for upcoming December event. (seconded)

Discussion:

- Lenore asks does that sound like enough? Amy says yes cause she has a craft closet at home but \$75
- Motion amended to we fund Special Events Chair an additional \$75 for upcoming December event.

- 27 in favor in room, 2 online in favor. 29 in favor, 0 opposed

**MOTION PASSES**

- -Lenore recommendation about finance plan, committee chairs please look at budget and whether or not committee chairs need more in budget
- - Meghan asks can committee chairs send budget recommendations to Tim? Tim says in looking at guidelines, were supposed to have proposed budget by this meeting. Were unaware, please have recommendations in by Nov 15<sup>th</sup>. Committee Chairs **please look to see if you need less or more budget and email Tim by Nov 15<sup>th</sup>.**

10. Old Business: 2 MINUTE TIMER FOR QUESTIONS/OPINIONS

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11. New Business: 2 MINUTE TIMER FOR QUESTIONS/OPINIONS

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Motion to close

If you have items for next month's agenda, please email Meghan at: ----- at least 10 days in advance of the next meeting date (when possible). Remember there is a form on the Area 40 District 72 mini site to help in writing agenda or discussion items

\*\*\*Please send any items to be screenshared & displayed at the next D72 meeting to: [area40.district72@gmail.com](mailto:area40.district72@gmail.com)

Next district meeting: 4:30 p.m., Sat. December 13, 2025 at Fellowship Hall in Bozeman

See Area website for happenings in our District and the rest of Area 40 as well as current District information: <https://www.aa-montana.org/> Our District 72 mini site: <https://www.aa-montana.org/district-sites/dist72/index.php>

12. Close with: Responsibility Statement